

# NEXTGEN FREETEXT DEMONSTRATION

This demonstration reviews how to use the FreeText document to type or paste simple text notes.

This has been prepared with EHR 5.6.4.15 and KBM 7.9. Subsequent updates may display cosmetic and functional changes.

Use the keyboard or mouse to pause, review, and resume as necessary.



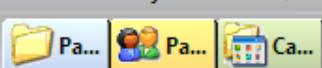


USA FAMILY MEDICINE

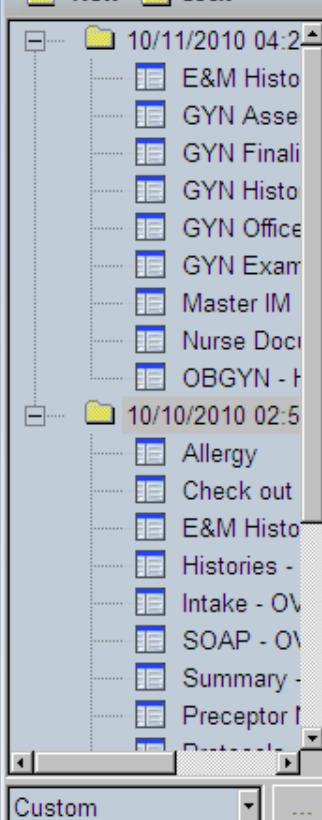
DUFFY, ROBERT LAMAR MD



Patient History



New Lock



Open the patient's chart. If necessary, click History to display the History Bar.



10/19/2010 12:02 PM : "Summary - OV" x

**Intake Histories Summary SOAP Finalize OV**

New patient  Established patient

Template set: Family Practice Visit type: Chart Update

Chronic Problems Add Problem Add to Today's Assessment

Order view: Vital Signs

Date Time Temp F Temp C BP Pulse Rhythm Respiration

10/10/2010	2:50 PM	99.0		124/74	88		16
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Graph

Allergies Comment New allergies No known allergies Allergies review

Allergy

Assessments Office Visits

Encounter Date:Time 10/10/2010 02:50 PM

Visit Type Office Visit

Provider ROBERT LAMAR DUFFY MD

Assessment 1 Pharyngitis, acute

Chart Update

Click New to create a new encounter for today.

You may be prompted to select a Template set and Visit type; choose as appropriate.

Patient History

New

10/19/2010 12:02 PM

10/11/2010 04:25 AM

E&M History

GYN Assessment

GYN Final Visit

GYN History

GYN Office Visit

GYN Examination

Master Inventory

Nurse Documentation

OB/GYN - History

Allergy

Check out

E&M History

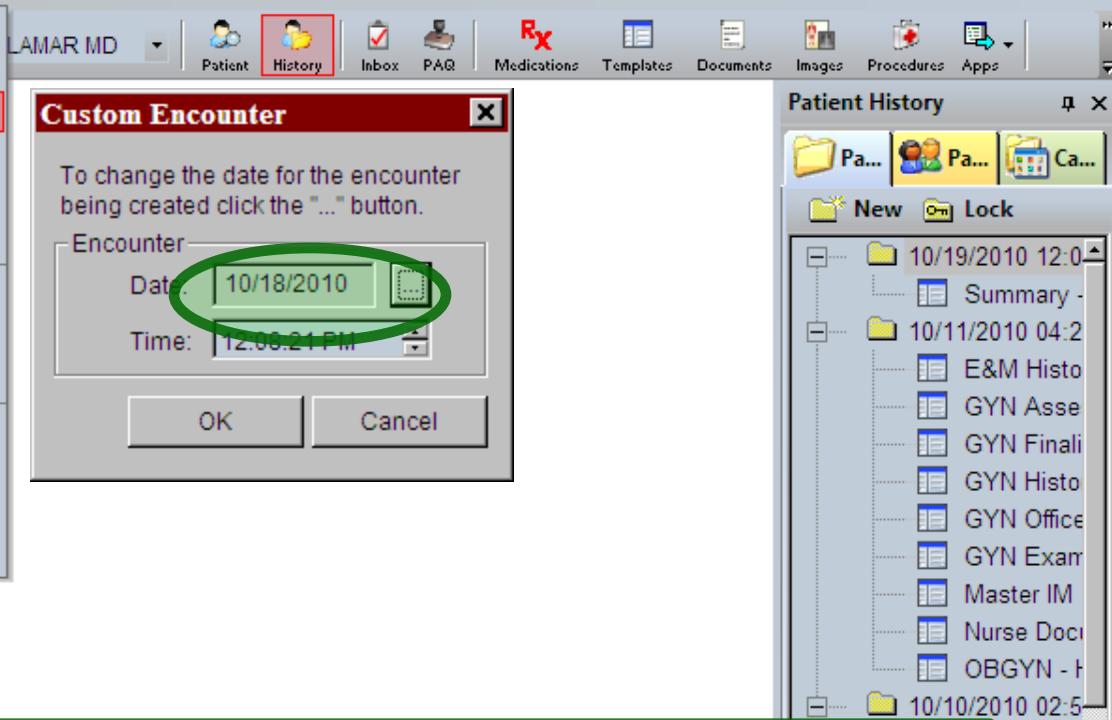
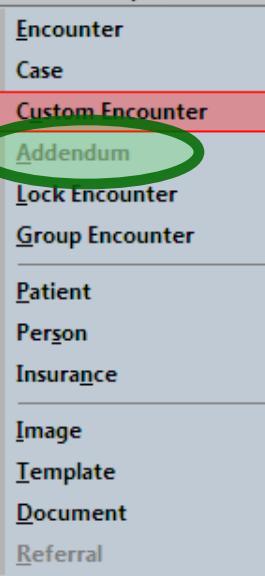
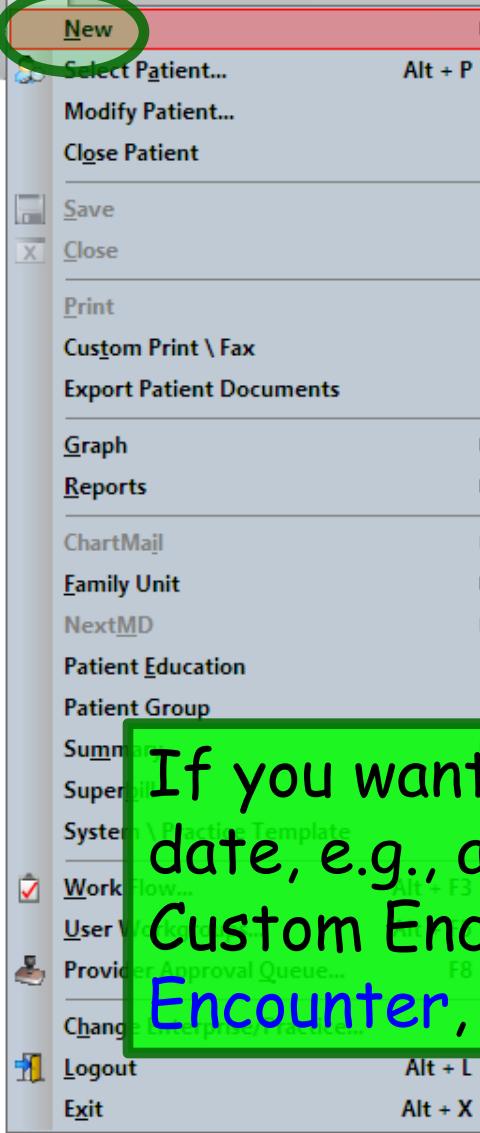
Histories

Intake - OV

SOAP - OV

Summary

Custom



10/19/2010 12:02 PM : "Summary - OV" x

Intake Histories Summary SOAP Finalize OV

New patient Established patient Advance Directive  
Template set: Visit type: Intake Comments Sticky Note  
Family Practice Chart Update Referring & PCP Info

Chronic Problems Add Problem

Last Addressed Comorbidity Code

Immunizations to be managed on the immunization schedule.

Order view: Vital Signs

Vaccine Name Due Date

Generate a Document

Look in: Documents

File name: fr

ENT\_PreOp.NGN  
ENT\_Somnoplasty.NGN  
ENT\_Stroboscopy.NGN  
FreeText.NGN  
GI\_Coloscopy.NGN  
GI\_ESD.NGN  
gi\_master.NGN  
GYN\_Colposcopy.NGN

GYN\_Endometrial\_Bx.NGN  
GYN\_Master.NGN  
GYN\_Pessary.NGN  
ImmAdminRecord.NGN  
Immunization\_Record.NGN  
Lab\_Orders.NGN  
lab\_requisition.NGN  
LabAction.NGN

Generate Cancel Offline

Print to default printer  Show the subdocument tree  
 Save  Show categories

Assessment 1

## Patient History

New Lock

10/19/2010 12:02 PM  
Summary - OV  
10/11/2010 04:22 PM  
E&M History  
GYN Office Visit  
GYN Exam  
Master IMA  
Nurse Documentation

10/10/2010 02:55 PM  
Allergy  
Check out  
E&M History  
Histories - OV  
Intake - OV  
SOAP - OV

Custom

Allergy  
Check out  
E&M History  
Histories - OV  
Intake - OV  
SOAP - OV

Rx

Click on the Document module icon.

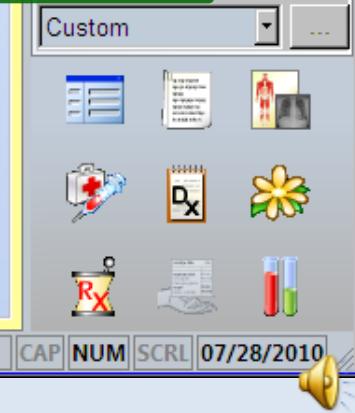
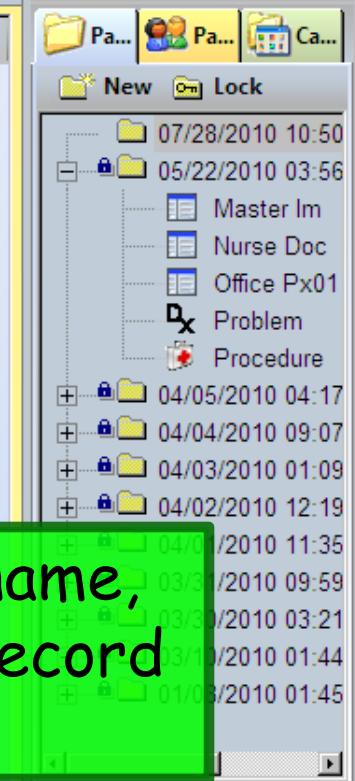
Begin to type FreeText in the ensuing popup.  
Double-click on FreeText when it appears.

## USA Adult Chart Summary 07/28/2010 10:50 AM : Document "FreeText" X



Babette Quagmire MRN: Document Creation Date: July 28, 2010

## Patient History



Adult Chart Summary 07/28/2010 10:50 AM : Document "FreeText" X

HighEdit

Times New Roman 10 B I U ABC x<sup>2</sup> x<sub>2</sub> = = T

Babette Quagmire MRN: Document Creation Date: July 28, 2010

Patient seen in ER tonight. Fall on left wrist. X-rays look OK. Confirm radiologist's report when patient comes back to office in the coming days.

Type your note. When done, click the **Save** icon (or use **Ctrl-S**).

Page 1/1 Line 5 Col 30

Patient History

Pa... Pa... Ca...

New Lock

07/28/2010 10:50 Master Im

05/22/2010 03:56 Nurse Doc

Office Px01

Dx Problem

Procedure

04/05/2010 04:17

04/04/2010 09:07

04/03/2010 01:09

04/02/2010 12:19

04/01/2010 11:35

03/31/2010 09:59

03/30/2010 03:21

03/10/2010 01:44

01/08/2010 01:45

Custom

Save the active document

USA Health Services Foundation rlduffy CAP NUM SCRL 07/28/2010

USA Adult Chart Summary 07/28/2010 10:50 AM : Document "FreeText" X

HighEdit

Times New Roman 10 B I U ABC T

Babette Quagmire MRN: Document Creation Date: July 28, 2010

Patient seen in ER tonight. Fall on left wrist. X-rays look OK. Confirm radiologist's report when patient comes back to office in the coming days.

Accept (Current Status: Pending)

After you've saved, note the check mark that appears. You can click this to electronically sign your note, so that you won't have to do it later in your PAQ.

Page 1/1 Line 1 Col 1

Patient History

Pa... Pa... Ca... New Lock

FreeText

Master Im

Nurse Doc

Office Px01

Problem

Procedure

04/05/2010 04:17

04/04/2010 09:07

04/03/2010 01:09

04/02/2010 12:19

04/01/2010 11:35

03/31/2010 09:59

03/30/2010 03:21

03/10/2010 01:44

01/08/2010 01:45

Custom

Ready

USA Health Services Foundation rlduffy CAP NUM SCRL 07/28/2010

USA Adult Chart Summary 07/28/2010 10:50 AM : Document "FreeText" X

HighEdit

Babette Quagmire MRN: Document Creation Date: July 28, 2010

Patient seen in ER tonight. Fall on left wrist. X-rays look OK. Confirm radiologist's report when patient comes back to office in the coming days.

Electronically signed by ROBERT L. DUFFY MD on 07/28/2010 10:52 AM

Your note is signed, and is there for the next provider who sees the patient.

Close the document when done by clicking the X.

Patient History

Pa... Pa... Ca...

New Lock

07/28/2010 10:50 FreeText

05/22/2010 03:56 Master Im

04/05/2010 04:17 Nurse Doc

04/04/2010 09:07 Office Px01

04/03/2010 01:09 Problem

04/02/2010 12:19 Procedure

04/01/2010 11:35

03/31/2010 09:59

03/30/2010 03:21

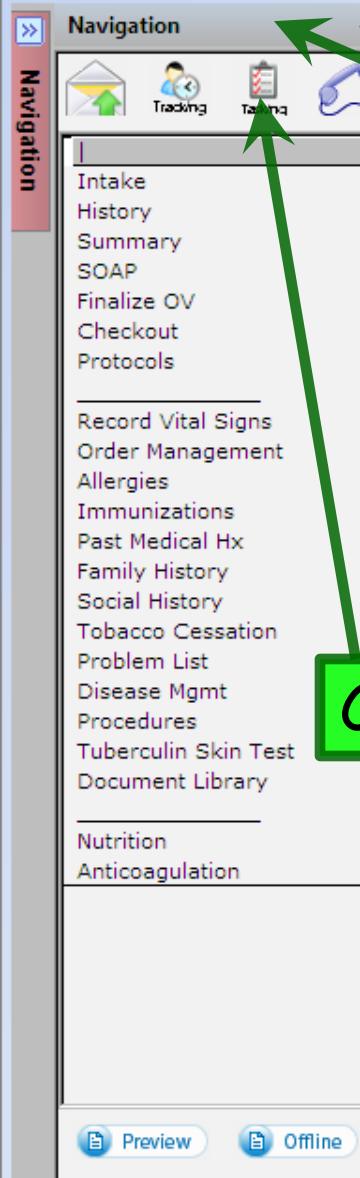
03/10/2010 01:44

01/08/2010 01:45

Custom

Page 1/1 Line 1 Col 1

Ready USA Health Services Foundation rlduffy CAP NUM SCR 07/28/2010



10/19/2010 12:02 PM : "Summary - OV" x

Intake Histories Summary SOAP Finalize OV

New patient Established patient Advance Directive Sticky Note

Visit type: Intake Comments Reference & PCP info

Add Problem Add to Today's Assessment

Medication Description

Due Date

Allergies Comment New allergies No known allergies Allergies review

Assessments Office Visits

Encounter Date:Time 10/11/2010 04:26 PM

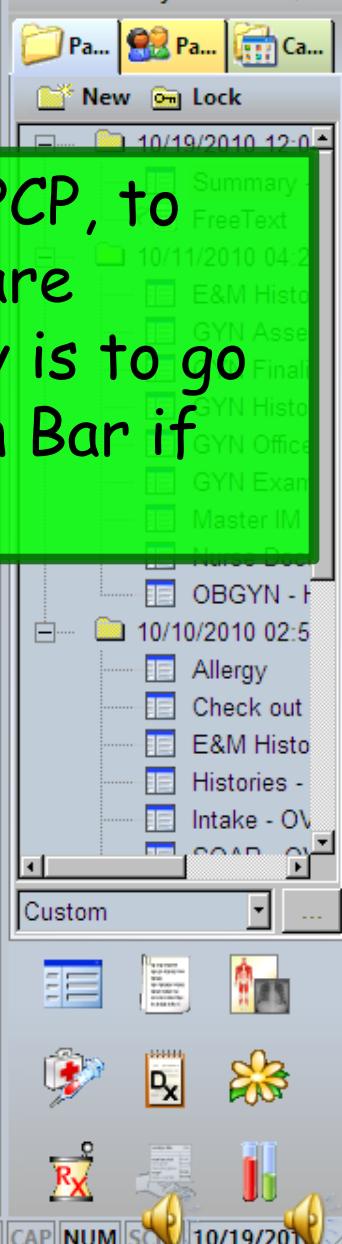
Visit Type Office Visit - GYN

Provider ROBERT LAMAR

DUFFY MD

Assessment 1

Click the Tasking button.



10/10/2010 02:50 PM : "Summary - OV" x

Navigation

**Intake**

New patient  
Template set:  
Family Practi

Date Due: Priority:  
10/19/2010 Normal

Subject: ER Visit Category:

Message:  
FYI, patient seen in ER. See note.

Save and Close Cancel

**To Do**

**Size OV** **Checkout** **Protocols**

Alert Tracking Chronic Problems Add Problem

Last Addressed Comorbidity Code

Immunizations to be managed on the imrn

Order view: Vital Signs

Vaccine Name Due

Allergies Comment  New allergies added this encounter  
 No known allergies  Allergies reviewed, no change

Reaction

Assessments Office Visits

Encounter Date/Time: 10/11/2010 04:26 PM 10/19/2010 12:02 PM

Visit Type: Office Visit - GYN Chart Update

Provider: ROBERT LAMAR DUFFY MD

Assessment 1

Compose your note in the To Do popup.  
Click Save and Close when done.

10/10/2010 02:50 PM : "Summary - OV" x

Intake Histories Summary SOAP Finalize OV Checkout Protocols

New patient Established patient Advance Directive Sticky Note Summary Screening

Established patient Intake Comments Referring & PCP Info Relationship/Support Role

Attach Attach Patient's Document OK Cancel

Documents OK Cancel

Address

Chronic Problems

Tracking

Last Addressed Comor

Immunizations to be mar

Order view: Vital Signs

Vaccine Name

Comment Reconcile

10/19/2010 12:02 PM

10/10/2010 02:50 PM

FreeText

Comment

new allergies added this encounter

No known allergies Allergies reviewed, no change

Allergy Reaction

Assessments Office Visits

Expand

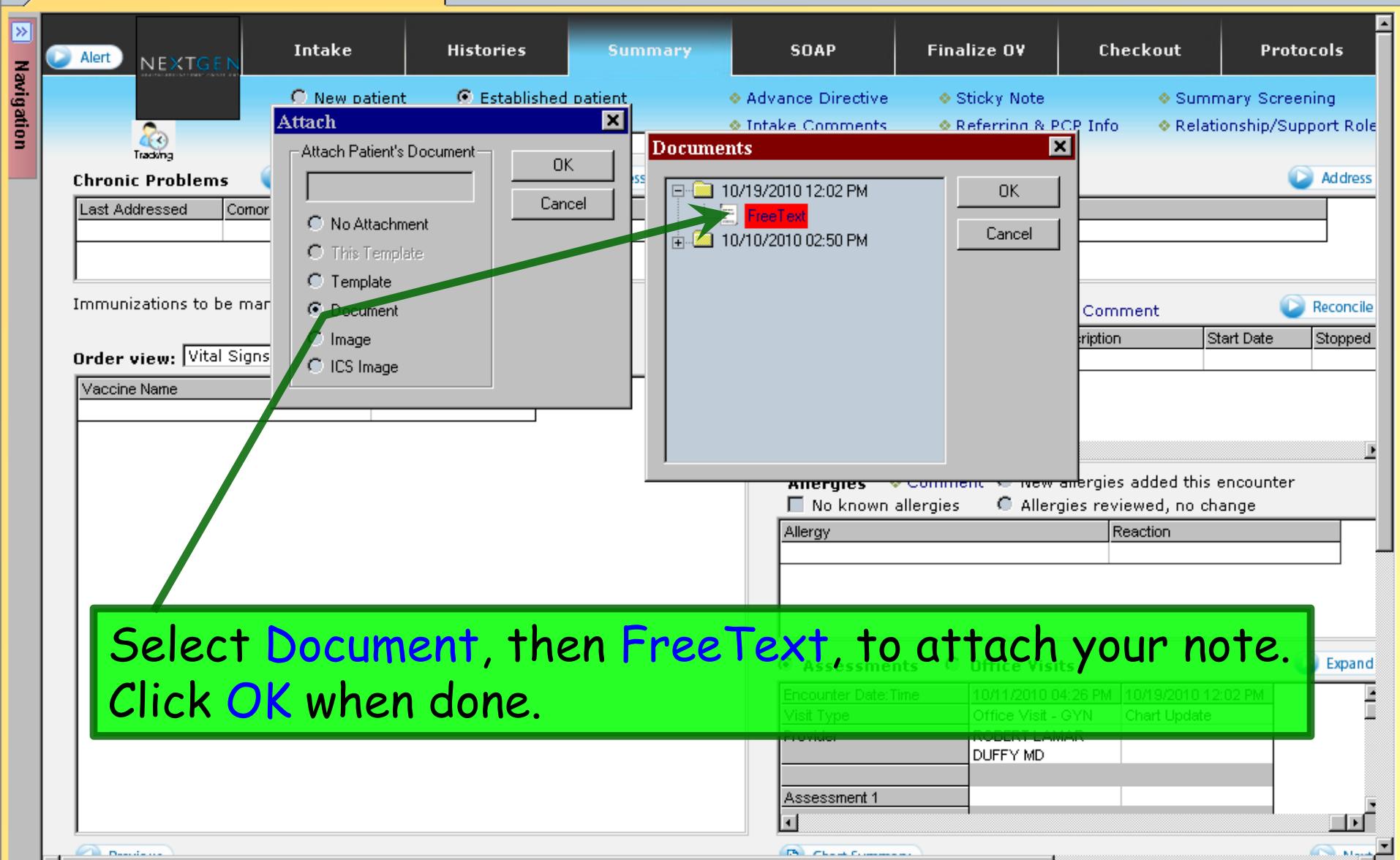
Encounter Date Time 10/11/2010 04:26 PM 10/19/2010 12:02 PM

Visit Type Office Visit - GYN Chart Update

Provider DUFFY MD

Assessment 1

Select Document, then FreeText, to attach your note.  
Click OK when done.





10/10/2010 02:50 PM : "Summary - OV" x

Intake Histories Summary SOAP Finalize OV Checkout Protocols

New patient  Established patient

Attach

Attach Patient's Document

OK Cancel

FreeText

No Attachment  This Template  Template  Document  Image  ICS Image

Address

Assessments

Comments

Medications

No medications  Comment  Reconcile

Medication Sig Description Start Date Stopped

Allergies

Comment  New allergies added this encounter  No known allergies  Allergies reviewed, no change

Reaction

Assessments  Office Visits  Expand

Encounter Date/Time 10/11/2010 04:26 PM 10/19/2010 12:02 PM

Visit Type Office Visit - GYN Chart Update

Provider ROBERT LAMAR

DUFFY MD

Assessment 1

Click OK again.



10/10/2010 02:50 PM : "Summary - OV" x

Alert

NEXTGEN

Intake Histories Summary SOAP Finalize OV Checkout Protocols

Select Task Recipients

Available Users / Workgroups:

- FMC Medical Records (Medical Rec)
- FMC Momcare Case Worker (Social)
- FMC Nursing (Nurses)
- FMC Red Team (Red Team e-Rx Re)
- FMC Referral Department (Referrals)
- FMC Residents**
  - Berger, Loretta
  - Brookshire, Stephanie
  - Cox, Jeffrey
  - Delp, William**
  - Griffin, Jennifer
  - Kirkland, Charles
  - Liu, Gerald
  - Nelson, Jennifer
  - Roose, Brandy
  - Smith, David A
  - Tavernaris, Michael
  - Walker, Robert
- FMC Telephone Clerks (Phone R...)

Task Recipients:

Name	Type
Delp, William	User

Add User(s) Add Group(s) Remove Clear

New Group Delete Modify OK Cancel

Encounter Date/Time: 10/11/2010 04:26 PM 10/19/2010 12:02 PM

Visit Type: Office Visit - GYN Chart Update

Provider: ROBERT LAMAR

DUFFY, MD

Assessment 1

Choose your recipient, click OK, and you're done.

This concludes the  
NextGen FreeText demonstration.

If a parsley farmer is sued do they garnish his wages?